
	Fee Sheet	Doc No:	FS047
		Revision No:	1
Certification Scheme For Responsible Sourcing of Construction Products		Date:	08 Jan 2009
		Page:	Page 1 of 4

The fees set out in this document are effective from 6th January 2009 until further notice.

The BRE Global certification scheme for the responsible sourcing of construction products includes the assessment of an organisation and its suppliers against a framework of criteria relating to the supply of construction products.

This fee sheet sets out the indicative fees based on a set of assumptions. Upon receipt of a signed application form a quotation will be generated to include all fees associated with the assessment and ongoing maintenance of certification. The fees that will be used to prepare the quotation include:

Application and first year fees	
Application Fee (to accompany the application)	
<ul style="list-style-type: none"> • Up to 5 sites and/or 5 product ranges per company is £350 • Up to 25 sites and/or 10 product ranges per company is £700 • Up to 50 sites and/or 15 product ranges per company is £950 • Up to 75 sites and/or 25 product ranges per company is £1150 • Up to 100 sites and/or 30 product ranges per company is £1300 	
<p>The application fee enables us to prepare a proposal outlining the scope of the assessment work and costs of certification for a specific product or product range.</p> <p>Note: Please contact us on 01923 664100 or enquires@breglobal.co.uk if you would like to apply for more than a 100 sites and/or 10 product ranges and we can quote you an applicable application fee.</p>	
<p>Pre-assessment Fee (payable once we receive letter of acceptance to conduct certification from the applicant following the proposal document sent from BRE Global).</p>	
Per pre-assessment day	£630
<p>Pre-assessment enables an applicant to complete the majority of the assessment work before a site assessment; this is done through a paper based assessment. The pre-assessment therefore significantly reduces the amount of days needed at a site assessment. The pre-assessor will identify information to follow-up at the assessment stage and request the applicant to present the information at the site assessment.</p>	

	Fee Sheet	Doc No: FS047
		Revision No: 1
Certification Scheme For Responsible Sourcing of Construction Products		Date: 08 Jan 2009
		Page: Page 2 of 4

Site Assessment Fee

(payable once we receive letter of acceptance to conduct certification from the applicant following the proposal document sent from BRE Global).

Per site assessment day **£630***

(Fee per day excluding travel and subsistence)

The number of assessment days required will depend upon a number of factors including:

- The quality of documents sent to the assessor at the pre-assessment.
- The level of assessment sought – pass, good, very good or excellent, applications for the higher levels may require more assessment time.
- The number of sites that we need to assess.
- The complexity of the assessment, e.g. the amount of evidence that needs to be assessed for a given product and how many suppliers are involved.

For example, the assessment to ‘pass’ level of a product from a single site with a single supplier, including preparation and close out activities may require 3 assessment days. Total £2,390 plus travel and subsistence expenses. Additional travel time is added for overseas companies where no local assessor is available. Wherever possible such assessments will be combined with others in the vicinity so that additional travel time and costs per assessment are minimised.


Verification Fee **£500**

(payable once we receive letter of acceptance to conduct certification from the applicant following the proposal document sent from BRE Global).

Verification is the final step before a certificate can be issued. Verification is the process of establishing the validity of the assessment.

Note: Additional costs may be incurred if the assessment is based on a sector scheme or bespoke scheme.

Annual Scheme fees

	Fee Sheet	Doc No:	FS047
		Revision No:	1
Certification Scheme For Responsible Sourcing of Construction Products		Date:	08 Jan 2009
		Page:	Page 3 of 4

Surveillance Visits

Fee per surveillance day to maintain certification **£630⁽¹⁾**
 Plus travel and subsistence expenses.

Annual listing fee:

For 5 product ranges manufactured at up to 5 locations **£350**

Note: Additional product ranges manufactured at different locations will be charged at a fee of £50 each.

This fee includes an entry on www.greenbooklive.com and covers; list and website administration, promotion of the list of products and services, and customer enquiries.

⁽¹⁾ Note: The frequency and duration of surveillance visits will be determined after the initial assessment. Surveillance visits are usually once per year for a single day.

Additional Visits


Fee per day excluding travel and subsistence (see below) **£630***

This fee is charged for:

- follow up visits (e.g. where information is not made available during the assessment visit) or
- special visits (to investigate complaints or changes to the manufacturing process)

Where the assessment visit cannot be conducted within the time specified (due to the availability or location of sites), additional assessment time will be required at the rate indicated above.

Amendments to certificate details (e.g. change of details): **£250**

	Fee Sheet	Doc No: FS047
		Revision No: 1
Certification Scheme For Responsible Sourcing of Construction Products		Date: 08 Jan 2009
		Page: Page 4 of 4

*Travel & subsistence expenses		
Car travel (UK)	Band A - Up to 50 miles radius	£50.00
Radius Bands are based on the average of outward and return distances travelled by assessors.	Band B - 51 – 100 miles radius	£100.00
	Banc C - 101 – 150 miles radius	£150.00
	Band D - Above 150 miles radius at equivalent cost	£50 per 50 miles
	Air, Rail and Sea Travel (if necessary)	Actual cost
	Hotel expenses + meals	Actual cost

General
VAT All fees given are exclusive of VAT, which will be charged at the prevailing rate.
Cancellation If an arranged assessment is cancelled, the following charges will apply: <ul style="list-style-type: none"> • 16 - 30 days in advance of the visit: 50% of the fee • 0 - 15 days in advance of the visit : 100% of the fee
Notes The fees quoted assume that no re-assessment visits are required. Re-assessment visits are charged at the same day rate as for Additional visits.