

## **BRE Training: Terms and Conditions**

- 1 These Terms constitute the entire agreement and understanding between the parties and supersede all prior agreements and understandings in relation to BRE programmes and training courses.
- 2 Details of the content of the various courses and programmes are provided by BRE with your application forms or are on the BRE Training website at [www.bre.co.uk/training](http://www.bre.co.uk/training)
- 3 The cost of the various courses and programmes is given on the current schedule of fees as provided to you with your application or given in the relevant section of our website at [www.bre.co.uk/training](http://www.bre.co.uk/training)
- 4 Details of the application process and the Application and Registration forms are available on our website at [www.bre.co.uk/training](http://www.bre.co.uk/training). While BRE will always try to fit late entrants onto its programmes or courses, you are advised to book early. Reservations cannot be confirmed until payment has been received. Confirmation of your place on a course/programme will be sent within seven days of receipt of booking and fee. BRE reserves the right to decline the registration of any applicant that it deems might have difficulty succeeding in the course or programme. In this eventuality the fee will be returned.
- 5 In the case of late registration, payment must be made prior to attendance of the first day of training or programme.
- 6 We reserve the right to refuse admission in the event of failure to follow these conditions. Furthermore we understand and will exercise our statutory right to interest and compensation for debt recovery costs under the legislation if we are not paid according to the above terms.
- 7 Joining instructions including venue location are advised at least seven days before the event.
- 8 All fees paid to BRE are made on the understanding that they are non-refundable in any event. If you wish to cancel you must confirm in writing to BRE.
- 9 Re-booking of the Training/Workshop/Examination date is permitted up to 14 days before the scheduled date, 70% + VAT of the Training/Workshop/Examination fee for re-booking will be charged
- 10 BRE reserves the right to reschedule training courses/programmes if necessary. Should we have to cancel, then an alternative date will be offered or a full refund will be made. However, BRE will accept no responsibility for any abortive travel or accomdation costs.
- 11 Travel and Accommodation (unless specified) is not included and is excluded from the price of any programme or course.
- 12 Training events are held at BRE, Garston near Watford, unless otherwise advised.



- 13 Where the numbers enrolling on a specific course or programme are too few as to make the event unviable, BRE reserves the right to reschedule to an alternative date.
- 14 An application to join the course or programme in the form of an on-line registration or completed registration form and payment, which is accepted by BRE subject to these conditions, forms a binding contract between you and BRE in respect of the full course and the full fee.
- 15 VAT at the prevailing rate is payable where displayed on the invoice or payment request.
- 16 It should be noted that all course literature and presentation material is copyrighted and may not be reproduced without permission.
- 17 Handouts will be provided for courses and programmes where appropriate.
- 18 BRE will hold your personal details on its database. This data will not be sold or released to a third party to use for their own purposes. BRE will retain your data and will use it for relevant administration purposes, for example, to communicate with you on providing information that may be of use to you for the future.
- 19 The contract shall be governed by and construed in accordance with English Law and the parties hereby submit to the exclusive jurisdiction of the English courts.
- 20 BRE shall not be liable to the delegates or be deemed to be in breach of the contract by reason of any delay in performing, or any failure to perform, any of its obligations in relation to the training programme, if the delay or failure was due to any fire, explosion, electrical failure or other loss of facilities beyond BRE's reasonable control.
- 21 BRE shall not be liable to the delegates by reason of any representation, or any implied warranty, condition or other term, or any duty at common law, for any loss of profit or any indirect, special or consequential loss, damage, costs, expenses or other claims (whether caused by the negligence of BRE, any other subsidiary of the BRE Trust, their servants or agents or otherwise) and the entire liability of BRE under or in connection with the Contract shall not exceed the amount which has actually been paid by the candidate to BRE for the provision of the training, except as expressly provided in these Terms.
- 22 The candidate shall not, without BRE's prior written consent, use the names BRE, Building Research Establishment or any other name used by BRE or BRE Certification Ltd or suggesting an association with BRE or BRE Certification Ltd and where such consent is given, the Client shall comply with any conditions attached to the consent.