Booking Form

Please book me onto the following:

Approved Certifier of Design (Section 6 – Energy) for Non- Domestic Buildings Exam

Course Title : **Part 3 – ACD Non Domestic Examination** *(the exam is mandatory and only available to candidates that have successfully completed Part 2 of the ACD training structure)*	**Date:** _____ **Location:** _____ **Price: £600.00 + VAT £120.00 per delegate** **Total Price (+VAT): £720.00 per delegate** **Number of delegates:** _____

Total Price (+VAT) : £

- **By cheque - made payable to BRE, If you need a VAT receipt please tick** ☐
- **By credit card – Visa/Delta, MasterCard, Eurocard, Switch/Maestro Start Date: Expiry Date**:

Card No.																			

3 digit security code (on reverse of card) _____

Card Holder Name _____ **Card Holder Signature** _____ **Date**_____

We reserve the right to reschedule an event should it be necessary. Should we cancel an event then an alternative date will be offered or a full refund will be made.

- **Reservations cannot be confirmed until payment has been received.**
- **Once payment has been received, if an arranged event is cancelled by the candidate, the following charges will apply:**
  - **0-14 days in advance of the event: 100% of the event fee**
  - **14-28 days in advance of the event: 50% of event fee**
  - **greater than 28 days in advance of the event: 25% of event fee**

Delegate contact details: (Please fill in the email addresses for all the delegates as we will send the registration details to them via email)

Name of Delegates:	**E-mail:**	**Phone No:**
1.		
2.		
3.		

Organisation name:

Contact Name:

Organisation Address:

Post Code

Telephone: **E-mail** **Mobile**

Reply Details

Please post or fax this form to:
ACD Scheme Administrator, BRE Scotland, Scottish Enterprise Technology Park, East Kilbride, Glasgow, G75 0RD

Email: acd@bre.co.uk Tel: 01355 576 200 Fax: 01355 576210

Occasionally , we would like to be able to send you information on training, events, publications and services. If you do not wish to receive this information please tick this box ☐

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